

BJHS Attendance- Frequently Asked Questions

1. When will BJHS attendance be taken?

- Attendance is taken every day at the end of every class period.
- BJHS schedule:

Instruction Time	Period
9:06-10:06	Period 1
10:14-11:14	Period 2
11:22-12:22	Period 3
12:22-1:38	Lunch and Break
1:46-2:46	Period 4
2:54-3:58	Period 5
8:15-9:00 and 4:00-4:15	Collaboration Time/Office Hours

Example: Student logs into google classroom for her 1st period class at 9:06, student shows academic engagement in the class period, teacher will mark the student PRESENT.

All classes have an assignment like this each day. Encourage your child to do this first when they log in:

DO THIS FIRST- Class Attendance

:



Did you fill out the form below?

Due Aug 7

2. What happens if my child cannot login during that class period, will they be marked absent?

Yes, but the absence can be changed if the student logs in later the SAME day.

- Students must show academic engagement within 48 hours to be marked present.
 - **Academic Engagement:** Submission of HW assignments (48 hour window). Assignments assigned on Monday will typically be due Wednesday, Tuesday assignments will have a Thursday due date, etc. A student has until the established assignment due date for each class to show evidence of academic engagement.
 - You WILL still get an absence CALL, but our attendance clerk will fix the absence once there is evidence of academic engagement for the scheduled class period.

3. What does my child need to do in the class period to be considered “academically engaged”?

Academic engagement can include, but is not limited to:

- Attempted and completed assignments
- Participation in *Google Meets* live instruction
- Documented access of pre-recorded instructional videos
- Participation in small group instruction in Google Meets
- Email, phone or other communication with the teacher constituting virtual instruction and/or attendance of teacher’s open office hours

4. What if I know my child was engaged, or my child says they were engaged, but we received an absence call?
- **Call/email the teacher first**- Teachers will be able to quickly tell when/if a student engaged in Google Classroom.
 - Not sure which teacher/period they were absent?
 - **Call our attendance line at 480-883-5503**

Mistakes will happen! We will get them fixed! THANK YOU!